

DAWKINS CHARTER ACADEMY

Autocam Medical
3607 Broadmoor Ave SE
Grand Rapids, MI

August 8th, 2023 – 10:00 a.m.

Board Meeting Minutes

- I. CALL TO ORDER – The meeting was called to order at 10:06 a.m.
- II. ROLL CALL

Board Present: Mr. Jerry McComb, Rev. Jerry Bishop, Dr. Andrea Smith (virtual), Mr. Brian Cloyd
Board Members Absent – None.
CSL: Mr. David King, Ms. Angela O'Brien, Mr. John Kennedy
GVSU: Mrs. Cheryl Edwards-Cannon, Ms. Courtney Stahl
- III. PUBLIC COMMENT ON AGENDA ITEMS ONLY – There was no public comment.
- IV. APPROVAL OF THE AGENDA – Jerry Bishop made a motion to approve the August 8th agenda and Brian Cloyd seconded the motion. The motion passed unanimously.
- V. DISCUSSION ITEMS
 - a. Meeting Date Discussion – The only conflict is the Oct. 3rd meeting, so it was moved to October 17th.
 - b. Enrollment/marketing update – Angela O'Brien reported that Mark Frost and Lacey James are going door to door to get enrollment packets. As of today, we have 33 official enrollment packets.
 - c. Staff Update – Angela O'Brien reported that all positions have been filled except for a 1st grade teacher.
 - d. Construction Update – David King reported that the building is in the process of final inspections.
 - e. Board Credit Card Discussion – A conversation was held about the need to apply for a board credit card.
 - f. Board Policies – a discussion was held explaining the importance of approved board policies.
- VI. AUTHORIZERS COMMENTS – GVSU will provide a GVSU flag and pendants to be displayed at the school. GVSU provided tips to holding effective board meetings. The CSO hosted an onboarding meeting for Principal Frost. Mr. McComb, Ms. O'Brien and Ms. Alles also attended.

VII. ACTION ITEMS

- a. Approval of the July Meeting Minutes – Jerry Bishop made a motion to approve the July minutes and it was seconded by Brian Cloyd. The motion passed unanimously,
- b. Approval of the Parent/Student Handbook - Jerry Bishop made a motion to preliminarily approve the Parent/Student Handbook as well as the Board Policies and Brian Cloyd seconded the motion. The motion passed unanimously.


VIII. PUBLIC COMMENT - none

IX. ADJOURN – Meeting adjourned at 11:09 a.m.

Board Meeting Minutes Approved



Signature



Date