



GERALD DAWKINS ACADEMY

November 7, 2023 – 10:00 am
Gerald Dawkins Academy
1050 Fisk Road SE
Grand Rapids, Michigan 49507

Board Meeting Minutes

- I. **CALL TO ORDER** – The meeting was called to order at 10:04 am.
- II. **ROLL CALL**

Board Members Present: Mr. Jerry McComb, Reverend Jerry Bishop, Dr. Andrea Smith, Mr. Brian Cloyd (joined the meeting at 10:12 am)

Board Members Absent: None

Center for Sound Literacy: Mr. John Kennedy, Mrs. Teresa Weatherall Neal (virtual), Mrs. Kate Alles, Ms. Angela O’Brien

GVSU Charter Schools Office: Mrs. Cheryl Edwards-Cannon

Gerald Dawkins Academy: Mr. Mark Frost

Public Guest: Ms. Melissa Roberts (interested in potentially joining the GDA Board)
- III. **PUBLIC COMMENT ON AGENDA ITEMS ONLY** – There was no public comment.
- IV. **APPROVAL OF THE AGENDA** – Jerry Bishop made a motion to approve the November 7 agenda and Andrea Smith seconded the motion. The motion passed unanimously.
- V. **PRINCIPAL UPDATE** – Mark Frost and Kate Alles presented the Principal’s Report.
- VI. **DISCUSSION ITEMS**
 - a. Financial Update – Angela O’Brien explained the monthly financial update and answered board members’ questions.
 - b. Board Policies – more to come at December Meeting – Jerry McComb, Mark Frost, and Kate Alles have been working hard on completing the board policies. The board was presented with a batch of policies ready for approval. The board will be presented with an additional batch of new policies at the December meeting.
 - c. Board Vacancies – Cheryl Edwards-Cannon introduced board meeting guest, Melissa Roberts. Melissa attended the meeting to observe, as she is interested in potentially joining the GDA Board. Cheryl will walk Melissa through the board member onboarding process, if she would like to move forward with a board appointment.
 - d. Open Enrollment for 2024-2025 School Year – Angela O’Brien presented the board with a suggested enrollment projection for the 2024-2025 school year. The board

will approve the enrollment period for the upcoming school year in the December meeting.

VII. AUTHORIZERS COMMENTS

- a. Mark Frost attended the GVSU principal's meeting on October 19.
- b. Cheryl Edwards-Cannon described the process for onboarding a new board member. The GVSU Board of Trustees will meet in February, which means the new appointment should be wrapped up by January 1.
- c. Cheryl Edwards-Cannon highly encouraged the board members to attend scheduled board trainings and announced the board webinar on November 29.

VIII. ACTION ITEMS

- a. Approval of the October 17, 2023, Meeting Minutes – Andrea Smith made a motion to approve the October minutes and Brian Cloyd seconded the motion. The motion passed unanimously.
- b. Adoption of Board Policies – Andrea Smith made a motion to adopt the board policies and Jerry Bishop seconded the motion. The motion passed unanimously.

IX. PUBLIC COMMENT – Melissa Roberts introduced herself and provided previous employment and volunteer history, as well as highlighted her interest in potentially joining the Gerald Dawkins Academy Board.

X. ADJOURNMENT – The meeting was adjourned at 11:08 am.

Next Board Meeting: Tuesday, December 5, 2023 @ 10:00 am
Gerald Dawkins Academy
1050 Fisk Road, SE
Grand Rapids, MI

Board Meeting Minutes Approved

Andrea Smith
Signature

12-5-23
Date