



GERALD DAWKINS ACADEMY

December 5, 2023 – 10:00 am
Gerald Dawkins Academy
1050 Fisk Road SE
Grand Rapids, Michigan 49507

Board Meeting Minutes

I. CALL TO ORDER – The meeting was called to order at 10:00 am.

II. ROLL CALL

Board Members Present: Mr. Jerry McComb, Reverend Jerry Bishop, Dr. Andrea Smith, Mr. Brian Cloyd

Board Members Absent: None

Center for Sound Literacy: Mrs. Teresa Weatherall Neal, Mrs. Kate Alles, Ms. Angela O'Brien

GVSU Charter Schools Office: Mrs. Cheryl Edwards-Cannon

Gerald Dawkins Academy: Mr. Mark Frost

Public Guest: Ms. Melisha Roberts

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY – There was no public comment.

IV. APPROVAL OF THE AGENDA – Jerry Bishop made a motion to approve the December 5 agenda and Brian Cloyd seconded the motion. The motion passed unanimously.

V. PRINCIPAL UPDATE – Mark Frost and Kate Alles presented the Principal's Report.

VI. DISCUSSION ITEMS

a. Financial Update – Angela O'Brien explained the monthly financial update and answered board members' questions.

a. 31aa Funding – Student Mental Health – 31aa funding and uses of the funding were discussed as a revenue stream.

b. Board Policies – Jerry McComb, Mark Frost, and Kate Alles completed the last batch of board policies. The board was presented with the final batch of policies for approval prior to the meeting.

c. Open Enrollment for 2024-2025 School Year – Angela O'Brien reviewed the enrollment plans for the 2024-2025 school year with the board. The plan outlined open enrollment to run Monday, January 15 – Friday, June 7, 2024. The open enrollment notice will be posted in the GR Press two weeks prior to the open enrollment period. At the next board meeting, the board members requested to vote

upon adding the GR Times and a Spanish newspaper in our policy outlining the open enrollment notification.

- d. Board Vacancy Update – Cheryl Edwards-Cannon re-introduced Melisha Roberts. Melisha attended the meeting to observe and again express her interest in joining the board. Melisha was given a chance to ask the board members questions and Cheryl reiterated the new board member onboarding process.

VII. AUTHORIZERS COMMENTS

- a. GVSU CSO will be closed for two weeks over the holiday season.
- b. Cheryl Edwards-Cannon emphasized Gerald Dawkins Academy is moving in the right direction financially and academically. She stated the need to keep pushing this momentum into the new calendar year, as enrollment and planning for the 2024-2025 will begin quickly after the start of the new year.

VIII. ACTION ITEMS

- a. Approval of the November 7, 2023, Meeting Minutes – Jerry Bishop made a motion to approve the November minutes and Brian Cloyd seconded the motion. The motion passed unanimously.
- b. Adoption of Board Policies – Jerry Bishop made a motion to adopt the board policies and Andrea Smith seconded the motion. The motion passed unanimously.
- c. Approval of Open Enrollment for 2024-2025 – Andrea Smith made a motion to approve the open enrollment period for 2024-2025 and Jerry Bishop seconded the motion. The motion passed unanimously.
- d. Board Vacancy – Jerry Bishop made a motion to approve Melisha Roberts' intention to join the Gerald Dawkins Academy Board pending the GVSU CSO process and the GVSU Board of Director's approval. Andrea Smith seconded the motion and the motion passed unanimously.


IX. PUBLIC COMMENT

- a. Angela O'Brien started a discussion around the upcoming January 2 and April 2 board meeting dates, as these dates are during school breaks/holidays. Further communication will be emailed to cancel and/or reschedule these dates.

- X. **ADJOURNMENT** – The meeting was adjourned at 10:47 am.

Next Board Meeting: Tuesday, January 2, 2023 @ 10:00 am
Gerald Dawkins Academy
1050 Fisk Road, SE
Grand Rapids, MI

Board Meeting Minutes Approved



Signature



Date