



GERALD DAWKINS ACADEMY

March 5, 2024 – 10:00 am
Gerald Dawkins Academy
1050 Fisk Road SE
Grand Rapids, Michigan 49507

Board Meeting Minutes

- I. **CALL TO ORDER** – The meeting was called to order at 10:04 am.
- II. **SWEARING IN** – Reverend Jerry Bishop read the oath aloud.
 - a. Mr. Jerry McComb – Accepted the oath and term.
 - b. Dr. Andrea Smith – Andea Smith joined the meeting virtually and therefore her swearing in will take place at the April meeting when she is in-person.
 - c. Ms. Melisha Reid Roberts – Accepted the oath and term.
- III. **ROLL CALL**

Board Members Present: Mr. Jerry McComb, Reverend Jerry Bishop, Ms. Melisha Reid Roberts, Dr. Andrea Smith (virtual), Mr. Brian Cloyd (virtual)
Board Members Absent: None
Center for Sound Literacy: Mrs. Teresa Weatherall Neal (virtual), Mr. John Kennedy, Ms. Angela O'Brien
GVSU Charter Schools Office: Mrs. Cheryl Edwards-Cannon, Ms. Courtney Stahl
Gerald Dawkins Academy: Mr. Mark Frost
- IV. **PUBLIC COMMENT ON AGENDA ITEMS ONLY** – There was no public comment.
- V. **APPROVAL OF THE AGENDA** – Jerry Bishop made a motion to approve the March 5 agenda and Melisha Reid Roberts seconded the motion. The motion passed unanimously.
- VI. **PRINCIPAL UPDATE** – Mark Frost presented the Principal's Report, as well as the parent survey results.
- VII. **DISCUSSION ITEMS**
 - a. Financial Update – Angela O'Brien explained the monthly financial update and answered board members' questions. The group had a discussion around the CSP Grant update and the Title Consolidated Application.
 - b. 2024-2025 Enrollment Update – Angela O'Brien provided an update around enrollment for next school year. Re-enrollment of current students and marketing efforts were also discussed.
 - c. Proposed 2024-2025 Board Meeting Calendar – Angela O'Brien presented the board members with a proposed board meeting calendar for the 2024-2025 school year. Board members will check their schedules, provide feedback, and finalize the calendar at the April meeting.
 - d. Board Self-Evaluation – The GVSU CSO will send board members a self-evaluation.

- e. Annual Audit – The board will need to select a firm to complete GDA’s annual audit. Veritas is collecting proposals, and the board members will make the final selection.

VIII. AUTHORIZERS COMMENTS

- a. Cheryl Edwards-Cannon emphasized the importance of the remaining board meetings for this school year. Since we are wrapping up the end of the school year and preparing for the next school year, each board meeting will contain quite a few resolutions.
- b. Cheryl Edwards-Cannon officially welcomed Melisha Reid Roberts as a board member.
- c. Cheryl Edwards-Cannon encouraged board members to continue to participate in the GVSU CSO board member training opportunities and asked the board members to complete the GVSU CSO satisfaction survey.

IX. ACTION ITEMS

- a. Approval of the February 6, 2024, Meeting Minutes – Melisha Reid Roberts made a motion to approve the February minutes and Jerry Bishop seconded the motion. The motion passed unanimously.

X. PUBLIC COMMENT – There was no public comment.

XI. ADJOURNMENT – The meeting was adjourned at 11:01 am.

Next Board Meeting: Friday, April 19, 2024 @ 10:00 am
 Gerald Dawkins Academy
 1050 Fisk Road, SE
 Grand Rapids, MI

Board Meeting Minutes Approved

 A. Edwards
 Signature

 4-19-24
 Date