

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Gerald Dawkins Academy

Academic Year: 24-25

School Administrator Signature: Lacey James

*****MCI 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/12/24	10 AM	Lacey James	Lacey James	
2 of 5	11/8/24	10:45 AM	Lacey James	Lacey James	
3 of 5	11/15/24	1:45 PM	Lacey James	Lacey James	

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4/28/25	10:45 AM	Lacey James	Lacey James	
5 of 5	5/7/25	1:45 PM	Lacey James		

TORNADO (2 total):

1 Tornado Drill in March:

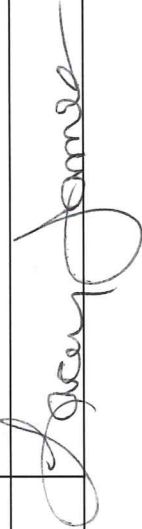
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/14/25	9:30 AM	Lacey James	Lacey James	

1 Additional Tornado Drill:

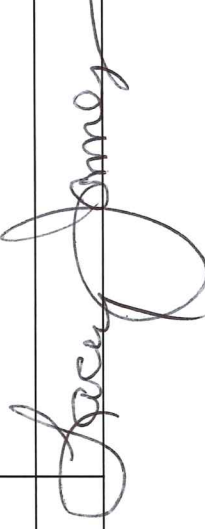
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	5/14/25	10:00 AM	Lacey James		

SHELTER-IN-PLACE (3 total):

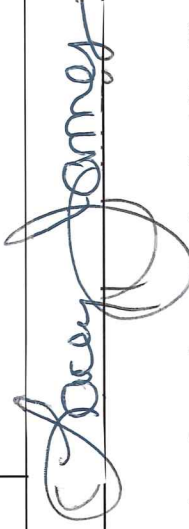
1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	10/25/24	1:00 PM	Lacey James		Practice

1 Shelter-in-Place after January 1:

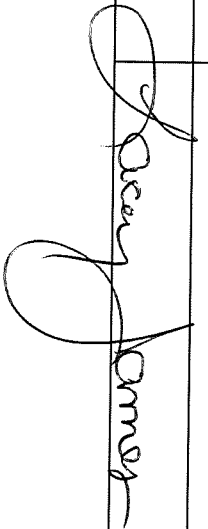
Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/15/25	10:00 AM	Lacey James		Practice

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	3/6/25	10:00 AM	Lacey James		Practice

*****Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

Drill Type (Fire,	Date	Time	Name of Individual in Charge	Signature of Principal/Designee	Lunch, Recess,

Tornado, Shelter)			of Drill		other? Please specify
Fire Drill	11/15/24	1:45 PM	Lacey James		Recess

